

FILED

SEP 14 2012

CITY CLERK

RESOLUTION NO. 15, 2012

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Non-Reverting budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #0292-0042-03-432.090		TO: #0292-0042-02-421.080	
Material Testing	\$1,900.00	Computer Supplies	\$1,900.00
Total	\$1,900.00		\$1,900.00

Introduced by: John Mullican John Mullican, Councilman

Passed in open Council this 11th day of October, 2012.

Don Morris Don Morris, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 12th day of October, 2012.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 12th day of OCTOBER, 2012.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

**DEPARTMENT
OF
ENGINEERING**



Memo

To: Mayor Bennett
From: Sally Roetker – Project Coordinator, Engineering
CC: Leslie Ellis - City Controller
Jackie Loeb - Assistant City Controller
Chuck Ennis – City Engineer
Date: August 31, 2012
Re: Request for Transfer of Budgeted Funds

The Department of Engineering is requesting a transfer of budgeted funds within the Engineering Non-Reverting budget to purchase software to supplement the Auto Cad System.

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.

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CITY LEGAL

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENGINEERING NON-REVERTING 0292-00A2

DATE: _____

<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM: <u>0292-00A2-03-432.090</u>	<u>MATERIAL TESTING</u>	<u>\$ 1900.00</u>
TO: <u>0292-00A2-02-A21.080</u>	<u>COMPUTER SUPPLIES</u>	<u>\$ 1900.00</u>

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

FROM: _____ \$ _____

TO: _____ \$ _____

Total Amount to Be Transferred \$ _____

Department Head Approval: *Clayton Eric* Date: 8/31/12
(Forward to Mayor) Signature

Mayoral Approval: *Dele A. Jones* Date: 9-4-12
(Forward to Controller) Signature

Controller Approval: *Leslie A. Ellis* Date: 9/4/12
(Forward to the Legal Department)

Received by Legal: _____ Resolution # 15
Date

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

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SEP 05 2012

Revised July 2010

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